

How to Upload Conditions:

- Log on to our site <https://5thstreetcapital.mortgagebotlos.com/> (please note that you must be logged on with Internet Explorer (this is the only web browser that supports the secure site))
- Click on your borrower
- From the left side click 'Imaging' > 'Upload Document'
- To find your document click 'Browse'
 - Locate the file on your computer that you want to upload
(make sure it is not password protected)
 - If the document is to be loaded in color check 'Upload in Color'
NOTE: It is recommended that only appraisals be uploaded in color due to the speed of uploading
- Click the Arrow on right of 'Document Type' field and select the description that best matches what you are uploading
- Click 'Submit' and repeat process until all your documents are uploaded

The screenshot displays the 'ImageFlow Upload File' interface in Internet Explorer. The browser address bar shows the URL: <https://imageflow461.mortgagebotlos.com/xsuite/xapps/xdoc/docUpload/default.aspx?xProjectId=1000&xToolId=DOCUMENTUPLOAD&sessiondat>. The page title is 'Project: Loan Documents'. The main content area is divided into three sections: 'Document Upload', 'Assign To Loan', and 'Document Information'. In the 'Document Upload' section, there is a 'File To Upload' field with a 'Browse...' button highlighted by a red box and a red arrow. Below this is an 'Upload in Color' checkbox. The 'Assign To Loan' section contains 'Loan:' and 'Borrower:' fields, both redacted with black boxes, and 'Change' and 'Clear' buttons. The 'Document Information' section has a 'Document Type' dropdown menu. At the bottom right, there are 'Submit' and 'Reset' buttons, with the 'Submit' button highlighted by a red box and a red arrow. On the left side, a navigation menu is visible with categories like 'Forms & Docs', 'Doc Packages', 'Closing Docs', 'Services', 'Status & Tracking', 'Actions', and 'Imaging'. The 'Imaging' category is expanded, showing 'ImageFlow' and 'Upload Document', with the 'Upload Document' button highlighted by a red box and a red arrow pointing to it.