



How to Submit a Loan

Go to our website: www.5thstcap.com

Click “Pipeline Login” on the top right



PIPELINE LOGIN

[ABOUT US](#) [BECOME APPROVED](#) [PRODUCTS & PRICING](#) [RESOURCES](#) [CONTACT US](#)

or

Click the link below


<https://5thstreetcapital.mortgagebotlos.com/Login>

Enter your User ID and click “Next”

(If you do not have a User ID you can register on our website using the link below

<https://www.5thstcap.com/contact/register.php>)

Enter your password and click “Log in”



Home | Privacy Policy | Terms & Conditions

Log In

User ID

Next

Forgot your password? [Click here to reset it.](#)

Home | Privacy Policy | Terms & Conditions

Log In


Your Image: Your Phrase:

Enter your password if your image and phrase are correct.

☐ Reset Security Questions

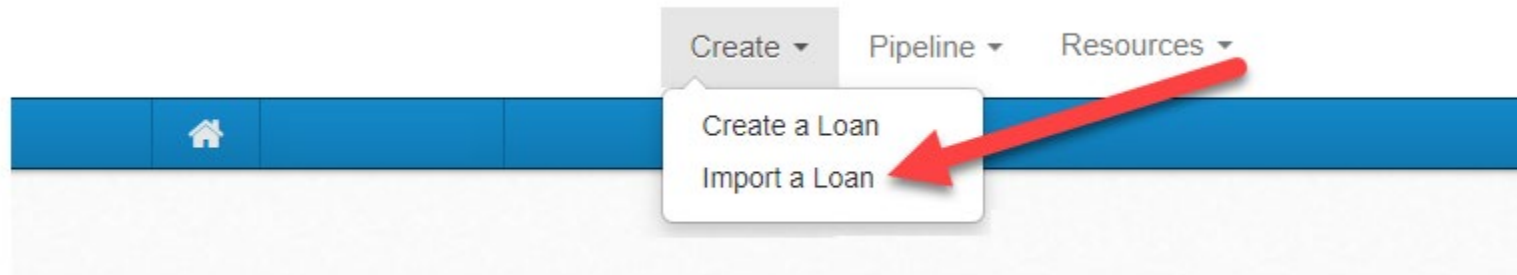
Log In

Forgot your password? [Click here to reset it.](#)



Click "Create"

Then Click "Import a Loan"



See next slide for Importing a loan

Do not click import more than once. A new screen will appear within 10 seconds.

- Choose the Loan Officers name under Originator then click submit (If your LO is not listed in the drop down click here to have them added: [Click here to have your LO added](#)).
- Action: Import a Loan
- Submit
- Choose FannieMae 3.2 file under file format
- Choose your Product (If you are unsure run it through the [Quick Pricer](#))
- Click Browse and locate your FNMA 3.2 file on your computer
- Click Import (**Do not click import more than once**)
- A new screen will appear within 10 seconds

New Loan Setup

In the text box below, enter a few sequential characters contained in any of the following: Institution ID, Institution Name, Originator First Name, or Originator Last Name. Then, select an item from the drop down menu, and click Submit.

Originator:

Action:

Import Loan

Step 1: Please select the file format you like to import.
Step 2: Please select the product for the file you are importing.
Step 3: Click browse to locate the file on your computer.
Step 4: Click import to retrieve the file.

File Format

FannieMae 3.2 ▼

Product

▼

File Name

- The loan summary will appear
- Your loan will automatically be assigned a loan number

Create
Pipeline
Rates
Reports
Resources

Loan Pipeline
4461200117 -

6

Type to filter...

Forms & Docs
Status & Tracking
Actions
Imaging

4461200117 -

Application Criteria

Application Date: 9/8/2016

Property Address

Name

Value of Property

Monthly Income

Loan Amount

Social Security Number

Loan Details

Final: Not Finalized

Product Code: JA51L B

Loan Amount: \$625,000.00

Rate: 5.250%

Loan Purpose: Refinance

APR: 0.000%

Institution: 5th Street Capital, Inc. (5th Street)

P & I: \$0.00

Loan Status:

PITI: \$4,027.19

AU Status:

Lock Status: Not Locked

Property Address:

Lock Expiration:

Appraised Value: \$1,200,000.00

Cash To Close: \$6,285.46

Closing Date:

On the left panel of the screen, select “Forms and Docs” then Select “Register Loan”

The screenshot displays a web application interface for registering a loan. The top navigation bar includes a home icon, 'Loan Pipeline', the loan ID '4461200117 - Rusth', and several utility icons. The left sidebar, titled 'Forms & Docs', lists various document types: Borrower Summary, Itemized Fee Worksheet, 1003, Vendor Info, Register Loan (highlighted), Processing, U/W Transmittal, and Closing Request. Below this are sections for Status & Tracking, Actions, and Imaging.

The main content area is titled 'Register' and features a redacted borrower name at the top. A note states: 'Fields marked in red are required; all others are optional.' Below this, there are expandable sections for 'Contact Information', 'Product Information', and 'Borrower Information'.

Contact Information:

Contact Name	Contact Phone	Contact Fax	Contact Email
[Redacted]	[Redacted]		[Redacted]

Product Information:

Product Name	Loan Number	Investor Loan #
[Dropdown]	4461200117	

Borrower Information:

Borrower First Name	Borrower Last Name	Borrower Generation	Borrower SSN
Gary	[Redacted]	[Dropdown]	[Redacted]
Borrower Credit Score	Borrower No Credit Score		
0	No		
Co-Borrower First Name	Co-Borrower Last Name	Co-Borrower Generation	Co-Borrower SSN
		[Dropdown]	
Co-Borrower Credit Score	Co-Borrower No Credit Score		
0			
Representative Credit Score	Citizenship Status	1st Time Homebuyer	Self Employed
Borrower	US Citizen	[Dropdown]	No

Fill out the required fields:

- Product Name (If you are unsure run it through the [Quick Pricer](#))
- Borrower Credit Score & Borrower no Credit Score
- Co-borrower Credit Score & Co-borrower no Credit Score (if applicable)*
- Address #
- Address Street
- Click - Choose County and select the County from the Pop up
- Amort/Maturity Term: PITI choose (360/360) I/O choose (360/480)
- Escrow Waiver – Select if you want impounds, Yes or No
- Doc Type – Always choose “full doc” even if it is a bank statement or DSCR loan
- Interest Only – select Yes or No
- Originator Compensation-

Choose Lender Paid or Borrower paid [Compensation FAQs](#)

*if there is no co-borrower choose the blank space above “yes” under co-borrower no score

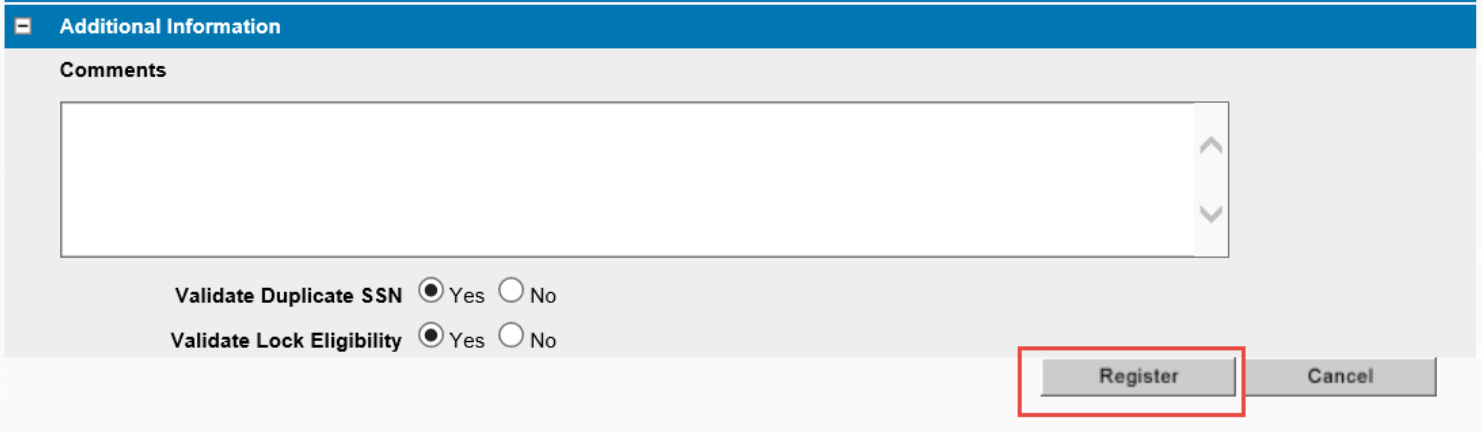
For Foreign National Borrowers:

- Select “Foreign National” under citizenship status
- Type in 111-11-1111 under Borrower SSN
- Select “Yes” under Borrower no credit score
- Occupancy Type must be Investment or Second/Vacation

The screenshot shows a loan application form with the following sections and highlighted fields:

- Product Information:** Product Name (dropdown), Loan Number (4461200091), Investor Loan #.
- Borrower Information:** Borrower First Name, Borrower Last Name, Borrower Generation, Borrower SSN, Borrower Credit Score, Borrower No Credit Score, Co-Borrower First Name, Co-Borrower Last Name, Co-Borrower Generation, Co-Borrower SSN, Co-Borrower Credit Score, Co-Borrower No Credit Score, Representative Credit Score, Citizenship Status, 1st Time Homebuyer, Self Employed.
- Property Information:** Address Number, Address Street, Address Unit, Property Address (Combined), City, State, County- Choose County, Zip, Zip Ext, Property Type, Occupancy Type, Rural, HUD Repo, Units, Stories, Warrantable, New Construction.
- Loan Information:** Base Loan Amount 1st Mtg *, Amort/Maturity Term, Purpose of Loan, Financed PMI/MIP/VAFF, Escrow Waiver, Purpose of Refinance, Loan Amount 1st Mtg *, Escrow Waiver Type, Doc Type, Loan Amount 2nd Mtg *, HELOC Piggyback, Buydown, Buydown Plan, Contributor, Undrawn HELOC, Estimated Closing Date.

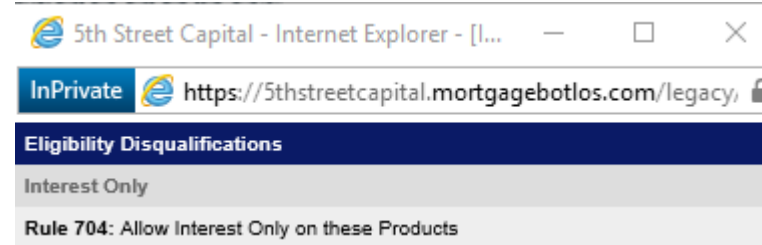
- If you have any comments for intake or the Underwriter note them in the comments section
- Review the terms on the screen and if everything is accurate Select “Register” at the bottom



The screenshot shows a web form titled "Additional Information". It features a "Comments" section with a large text area. Below the text area are two validation options: "Validate Duplicate SSN" and "Validate Lock Eligibility", each with "Yes" and "No" radio buttons. The "Yes" option is selected for both. At the bottom right, there are two buttons: "Register" (highlighted with a red box) and "Cancel".

If an error message pops up in a new window reflecting “Eligibility Disqualifications” [see instructions on next page](#)

- If an error message pops up in a new window reflecting “Eligibility Disqualifications” which will not let you register, Select “NO” next to Validate Lock Eligibility



Next, Select “Register”

A screenshot of a web form titled "Additional Information". It features a "Comments" section with a large text area. Below this are two rows of radio button options: "Validate Duplicate SSN" with "Yes" (selected) and "No" (unselected), and "Validate Lock Eligibility" with "Yes" (unselected) and "No" (selected). The "No" option for "Validate Lock Eligibility" is highlighted with a red box and a red arrow points to it from the left. At the bottom right, there are three buttons: "Show Errors", "Register" (highlighted with a red box and a red arrow points to it from above), and "Cancel".

The Registration Summary Screen will pop up

The screenshot shows a web application interface for a loan pipeline. At the top, a blue header bar contains a home icon, the text 'Loan Pipeline', the loan ID '4461200117', and several utility icons. Below the header, the main content area is titled 'Registration'. On the left, a sidebar menu lists various options: 'Forms & Docs' (with a search bar), 'Borrower Summary', 'Itemized Fee Worksheet', '1003', 'Vendor Info', 'Register Loan' (highlighted), 'Processing', 'U/W Transmittal', 'Closing Request', 'Status & Tracking', 'Actions', and 'Imaging'. The main content area displays a 'Registration' summary. It includes a section for 'Pricing Information' with a table showing 'Rate', 'Price', and 'Margin' for 'Base', 'Adjustments', and 'Net Price'. Below this is a 'Product Code' section showing 'JA51L B'. The 'Contact Information' section displays 'Contact Name', 'Contact Phone', 'Contact Fax', and 'Contact Email'. The 'Product Information' section shows 'Product Name' as 'Jumbo 5/1 Libor Arm 5SCb', 'Loan Number' as '4461200117', and 'Investor Loan #'.

Registration

Type to filter...

Forms & Docs

- Borrower Summary
- Itemized Fee Worksheet
- 1003
- Vendor Info
- Register Loan**
- Processing
- U/W Transmittal
- Closing Request

Status & Tracking

Actions

Imaging

Pricing Information

	Rate	Price	Margin
Base	0.000%	0.000	0.000%
Adjustments	0.000%	0.750	0.000%
LTV <= 60 and Credit Score > 699 and Credit Score <= 719 then price adjustment = 1	0.000%	1.000	0.000%
LTV > 50 and LTV <= 60 and Warrantable is false and Property Type is Condo then price adjustment = -0.25	0.000%	-0.250	0.000%
Net Price	0.000%	0.000	0.000%

Net Fee Adjustments applied to lock: \$0.00

Product Code

Product Code
JA51L B

Contact Information

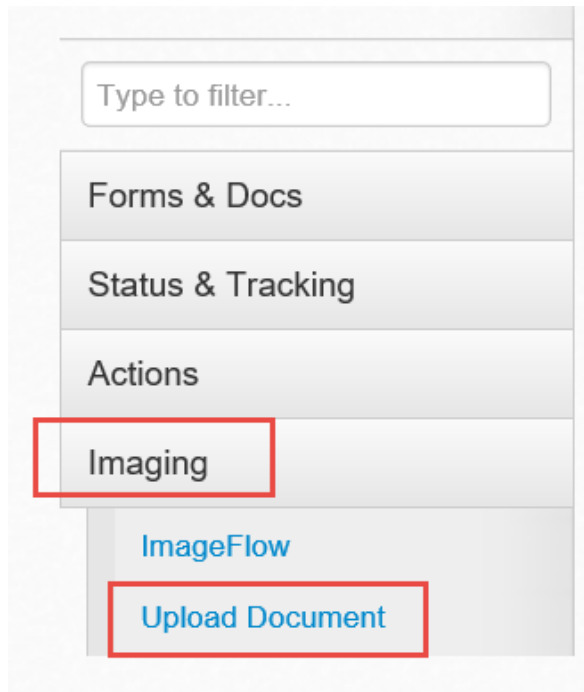
Contact Name	Contact Phone	Contact Fax	Contact Email

Product Information

Product Name	Loan Number	Investor Loan #
Jumbo 5/1 Libor Arm 5SCb	4461200117	

- Select “close”
- You may now upload your documents

How to Upload Documents - On the left side of the screen, select imaging, then select upload document



Documents needed for 5th Street to disclose the LE

- 1003 dated within 24 hours of loan import
- Fully Completed Broker Fee Sheet [5th Street Broker Fee Sheet](#)
- Estimated Settlement Statement from Escrow

Upload the **pre-qual** if your Loan Officer received one from their AE

The document upload screen will appear (see next page for screenshot)

- Click the empty box to the right of 'File to Upload' or use the drag and drop feature 'Drop Files to Upload'

*Users have the ability to drag and drop multiple documents at one time in the grey space and designate the document type to upload
(see next slide)

- Locate the file(s) on your computer that you want to upload (make sure it is not password protected)
- Click the Arrow on right of 'Document Type' field and select the description that best matches what you are uploading

*You must **choose a document type** for ***EACH*** document that you upload. If a document type is not selected, the document will not be uploaded to file even if you receive a successful upload message

- Appraisal uploads: Choose 'Full Color' under the first drop down "Color Handler" and select appraisal type under document type
- Click 'Submit' and repeat process until all your documents are uploaded

4461243190 - Mario Hernandez

Type to filter...

Forms & Docs

Doc Packages

Services

Actions

Imaging

ImageFlow

Upload Document

Application Criteria

Hide

Application Date:	12/11/2020	Property Address	✓
Name	✓	Value of Property	✓
Monthly Income	✓	Loan Amount	✓
Social Security Number	✓		

XDOC - Google Chrome

imageflow26566.mortgagebotlos.com/xdoc/ui/xapps/fileUpload.aspx?AppLink=DOCUMENTUPLOAD&ProjectId=1000&ContainerKey=4245

Upload Loan Documents

Loan

Files to Upload

Search For Loan

Loan Details

Loan Nbr

Borrower Information

First Name

Last Name

Reset

Search

Selected Loan

Loan Details

Loan Number

Loan ID

Borrower Information

App Name

Example

Ratios

Show

File to upload

CPL.pdf

Color Handler

Black and White

Render Quality

Normal

Document Type

Closing Protection Letter

File to upload

Prelim.pdf

Color Handler

Black and White

Render Quality

Normal

Document Type

Preliminary Title Report

Drop Files to Upload...

Final step to get the file submitted:

- Under the "Actions" tab click "Final"
- The term "Final" will move the loan from your company to the intake department at 5th Street Capital
- Once you click "OK" you will be **unable** to make any more changes

5th STREET
CAPITAL

Create Pipeline Reports Resources

Broker Processor

Loan Pipeline4461244644 - TEST

4461244644 – TEST

Type to filter...

Forms & Docs

Borrower Summary

Itemized Fee Worksheet

1003

Vendor Info

Register Loan

Lock

U/W Transmittal

Actions

Final

Release from Processor

Imaging

Application Criteria

Application Date: Name Monthly Income Social Security Number

Property Address Value of Property Loan Amount

Loan Details

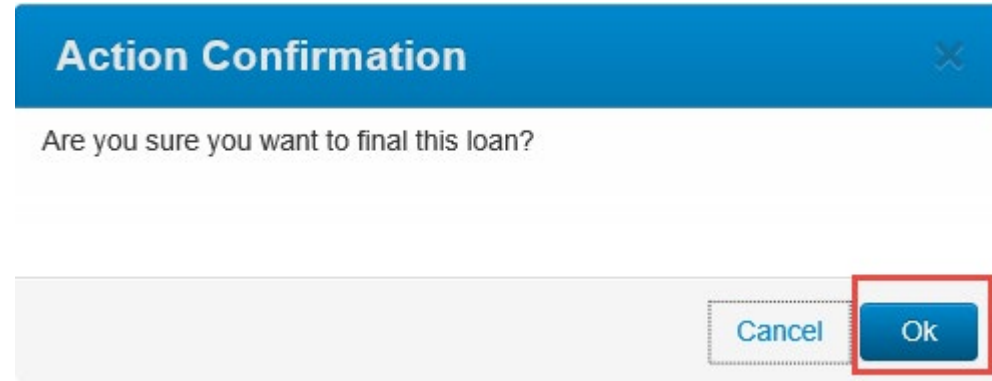
Final: Not Finalized Loan Amount: \$500,000.00 Loan Purpose: PreApproval Institution: (0000959564)

Product Code: NCA76S N BS12 Rate: 5.500% APR: 0.000% P & I: \$0.00 PITI: \$2,838.95

Loan Status: AU Status: Property Address: SAN DIEGO, CA 92108 Appraised Value: \$0.00

Lock Status: Not Locked Lock Expiration: Cash To Close: \$500,000.00 Closing Date:

Borrower Information



Your loan is now registered and received at 5th Street Capital Inc.

Please feel to reach out to us with any questions or comments

www.5thstcap.com